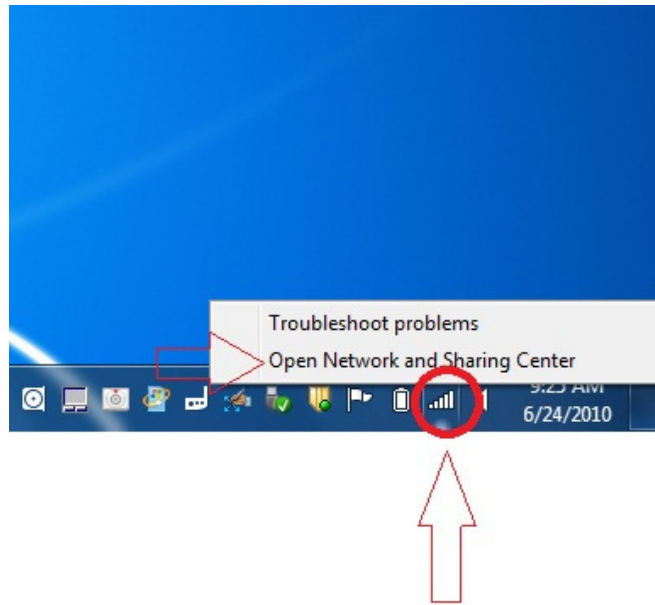


To create a VPN connection to Brookstone:

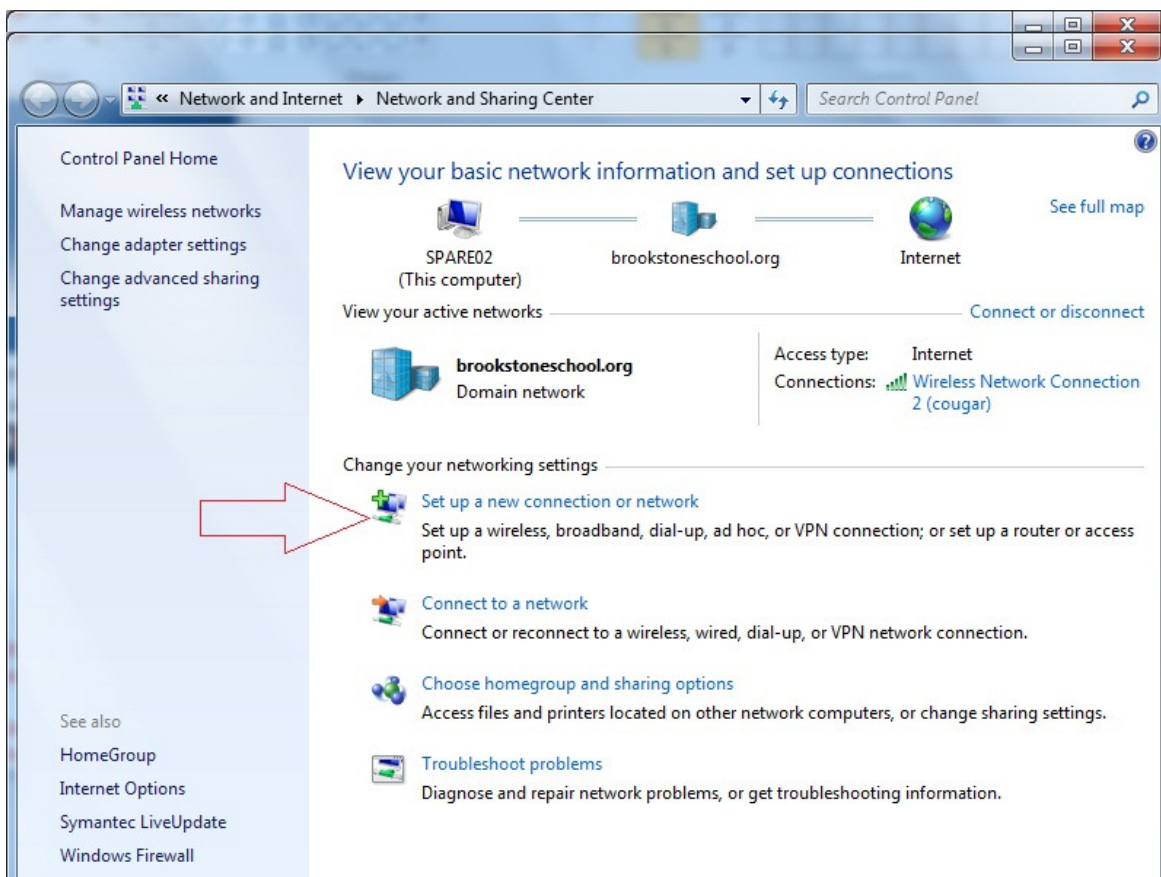
- 1) Right click on the wireless icon in your system tray and select **Open Network and Sharing Center**:



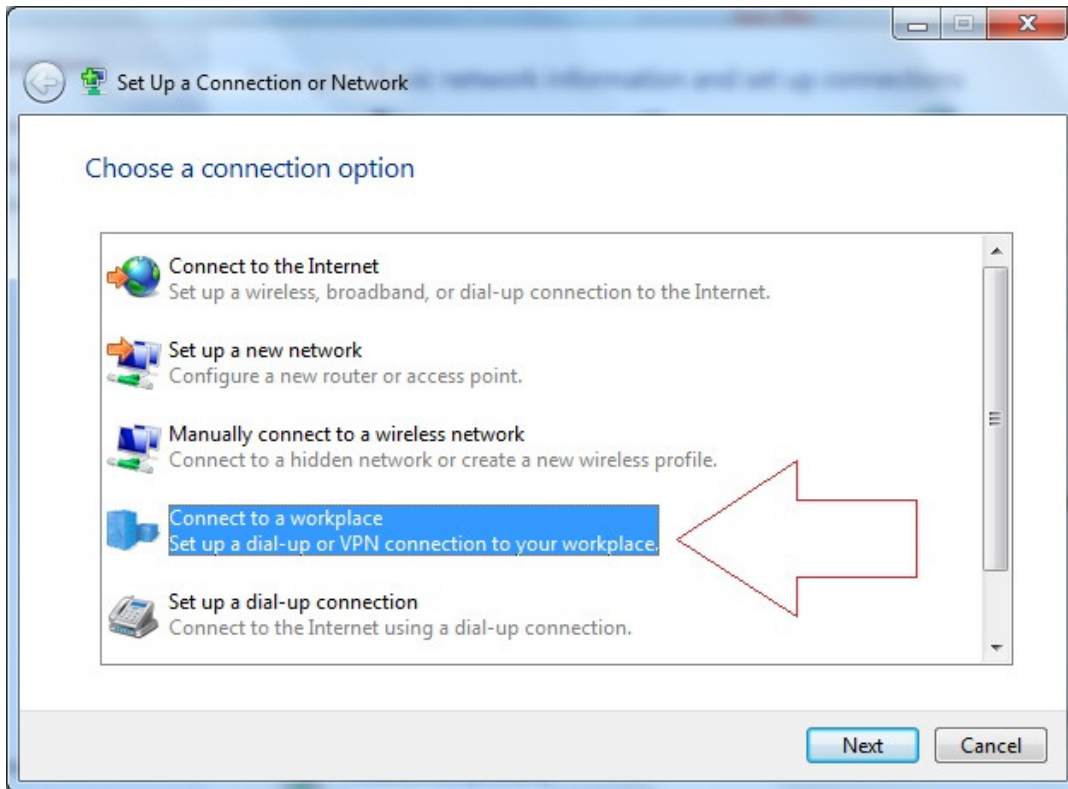
a) Right click on the wireless icon.

b) Click **Open Network and Sharing Center**.

- 2) Click **Set up a new connection or network**:

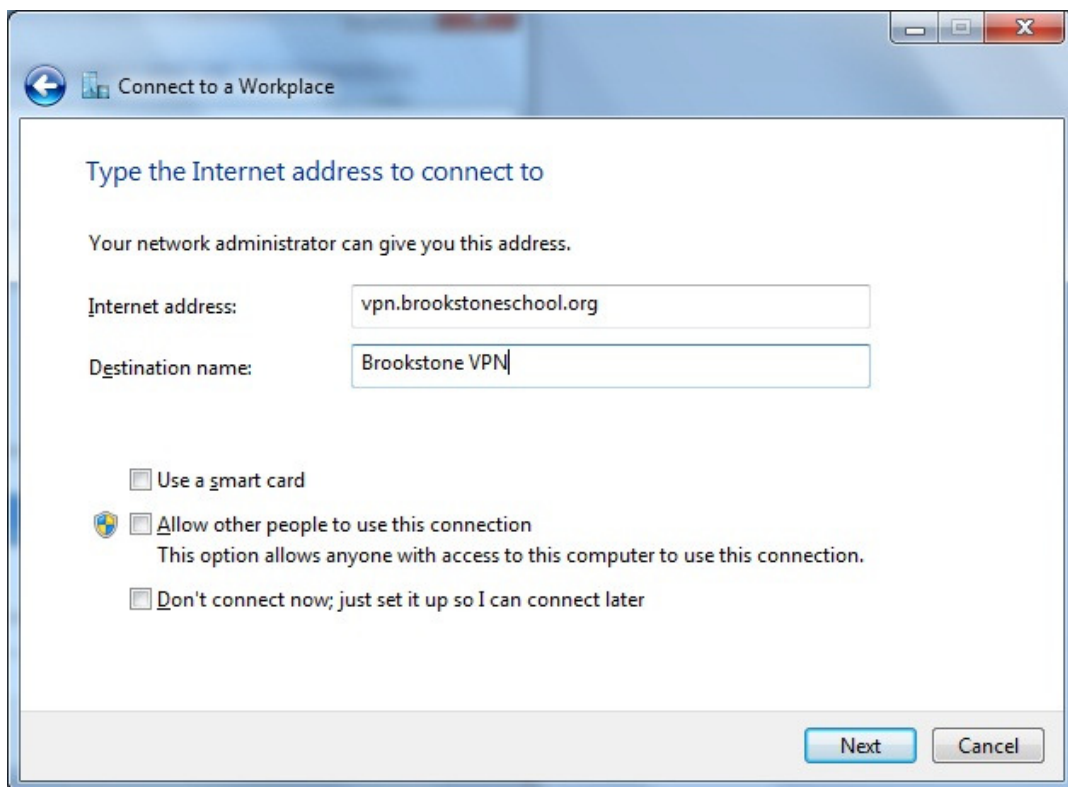


3) Select **Connect to a workplace** and click **Next**:

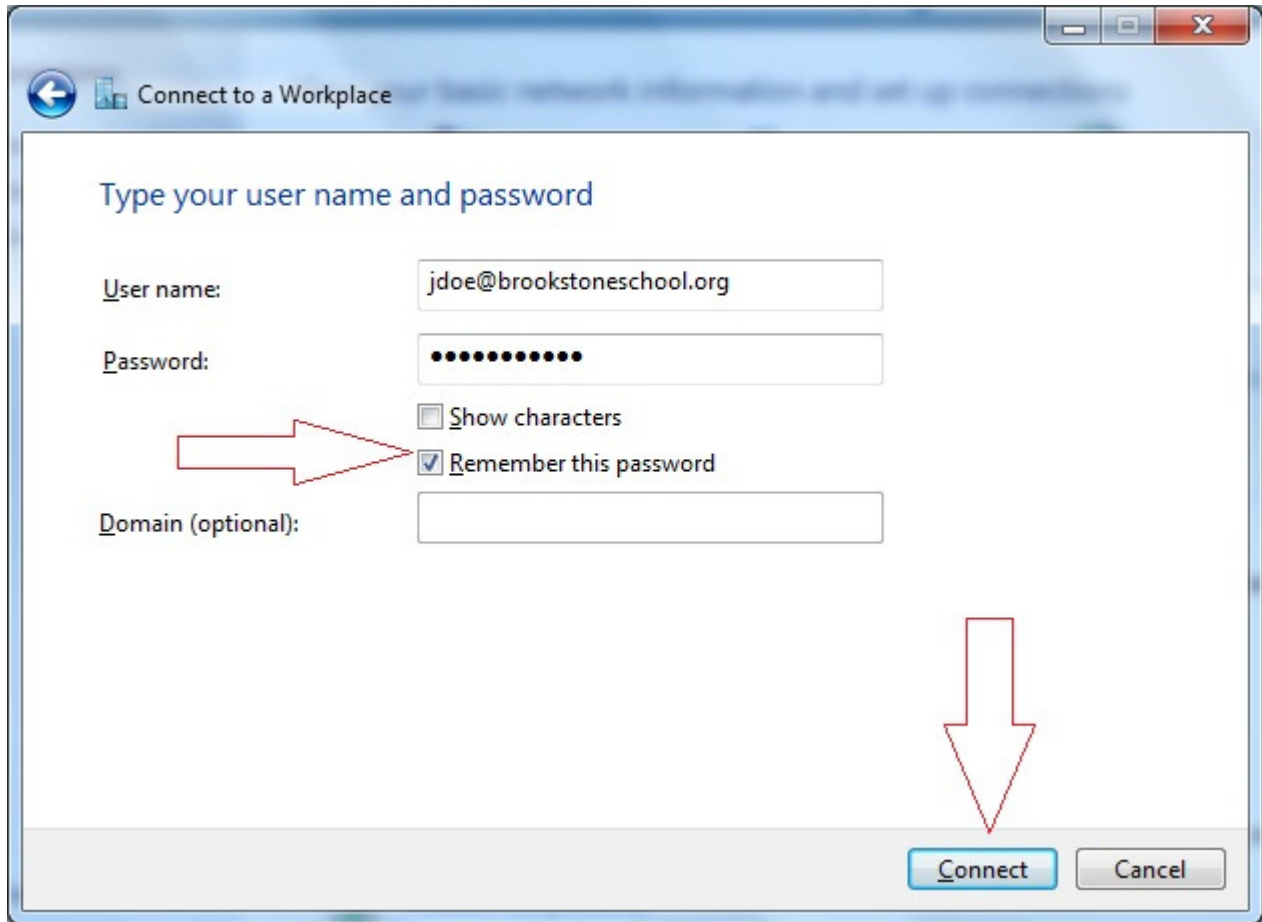


4) Select **Use my Internet Connection (VPN)**.

5) For **Internet address**, type in **vpn.brookstoneschool.org** and for **Destination name**, type in **Brookstone VPN** and click Next:



- 6) For **User name**, type in your Brookstone email address (ex. jdoe@brookstoneschool.org) and for **Password**, type in your Brookstone password. Put a check in the **Remember this password** box and click **Connect**:



Your VPN connection has now been created. To connect to the Brookstone network with this VPN connection in the future, left click on wireless icon in your system tray, select **Brookstone VPN**, and click **Connect**, then **Connect** again:

